## EMPLOYED CHINA VISA REQUIREMENTS

- □ Application form: Available online through web link: visa.eongroup.com.ph
- □ **Original passport**: Valid for at least 6 months prior the travel date. Passports shall be on hold by the Embassy for processing until the releasing date. Please manage your travel schedules.
- □ Photocopy of OECD Countries Visas: Found in your passport only if applicable. USA, Schengen, Australia, Japan, Canada, etc. for the past 5 years.
- □ **Previous Chinese Visa:** Submit the photocopy and old passport.
- **2 Passport size picture:** With Collar. White background. No white-colored shirt/blouse. NO accessories. Neutral face expression. DO NOT STAPLE!
- Original Employment Certificate: Must reflect the <u>applicant's position</u>, <u>date</u> <u>hired</u>, <u>compensation</u>, <u>office address</u>, <u>office landline number</u> (cell phone is not allowed), <u>email address</u>; must be issued at least 3 months prior to application.
- □ Photocopy of Personal ITR (Income Tax Return 2316). Checked by BIR with stamp.
- □ **Original Bank Certificate** (Available Fund must reflect at least Php 100,000.00).
- □ **Original Bank Statement**. Must be issued at least 3 months prior to application. (At least 6 months transaction history).
- □ Latest Original Marriage Certificate (If applicable).
- □ Latest Original PSA Birth certificate.

## **IMPORTANT REMINDERS:**

- Personal Appearance for Biometric.
- Documents for photocopy must be printed in A4 sized Bond Paper.
- For proper handling, place all documents in a long folder with name written on cover enclosed in a plastic envelope.
- For clarifications & concerns please contact: **09171296825 / 09999936329**

Address your Bank Certificate to:	All documents must be submitted to:
The Consulate General of the Republic	Eon Travel Visa Center
of China in Cebu	2 <sup>nd</sup> Floor Rm 204 Adelina Building
25 <sup>th</sup> Floor Mandarin Plaza Hotel,	Corner Gen. Luna – Jalandoni Sts.
Archbishop Reyes Avenue	Iloilo City, Iloilo 5000
Cor. Escario Street, Cebu City 6000	