

BUSINESSMAN

JAPAN VISA REQUIREMENTS

- Application Form:** Available online through the web link: visa.eongroup.com.ph
Kindly contact the services officer should **log in in-code** is required.
- Original Passport:** 6 months valid prior to travel date. Passports shall be on hold by the Embassy for processing until the release date. Please manage your travel schedules.
- Old Passport.** With a previous Japan Visa. *If applicable.*
- Photocopy of previously issued visas for the past 5 years:** Found in your passport only if applicable. USA, Schengen, Australia, Japan, Canada, etc.
- 2pcs. Passport Size Colored Photo:** With collar, white background, NO white-colored shirt/blouse, NO accessories, neutral facial expression. DO NOT STAPLE!
- Photocopy of SEC (w/ GIS)/DTI/COR:** Valid.
- Photocopy of GIS (General Information Sheet).** *Applicable for corporate business only.*
- Photocopy of Business Permit:** Valid. Issued in the present year.
- Photocopy of ITR (Income Tax Return 1701/1702):** Valid. Must have receipt stamp of the Tax collector/BIR; or receipt of payment if there's no BIR stamp; or email confirmation if done online to signify that BIR received their payment. *(if under Corporation submit Personal ITR 2316)*
- Latest issue of original PSA Birth Certificate:** Issued within the present year prior to application. *If Late Registered:* Must submit the original baptismal certificate and Form 137 from the last school attended. *If Unreadable:* submit the photocopy of LCR (Local Civil Registrar. If there are corrections in names, birth, or status appearing on birth certification provide AFFIDAVIT OF DISCREPANCY.
- Latest issue of the original PSA Marriage Certificate** Issued within the present year prior to the application. *(if applicable)* If there are corrections in names, birth, or status appearing on birth certification provide AFFIDAVIT OF DISCREPANCY.
- Original Bank Certificate:** Must include account type, current balance, and account opening date with 6 months Average Daily Balance (ADB). Available funds must reflect at least Php 100,000.00. *If there is NO ADB (Average Daily Balance) submit a Bank Statement to prove transactions for the last 3 months. (if under Corporation Bank submit Personal Bank)*

IMPORTANT REMINDERS:

- Documents for photocopy must be printed in A4 sized Bond Paper.
- For proper handling, place all documents in a long folder with name written on cover enclosed in a plastic envelope.
- For clarifications & concerns please contact: **09171296825/09393184667**
- **Email Address:** visa.travel@eongroup.com.ph

Address your Bank Certificate to:	All documents must be submitted to:
Embassy of Japan in the Philippines 2627 Roxas Boulevard Pasay City, 1300 Metro Manila	Eon Travel Visa Center 2 nd Floor Rm 204 Adelina Building Corner Gen. Luna – Jalandoni Sts. Iloilo City, Iloilo 5000