

# STUDENT

## JAPAN VISA REQUIREMENTS

- Application Form.** Available online through the web link: [visa.eongroup.com.ph](http://visa.eongroup.com.ph). Kindly contact services officer should **log in code** is required.
- Original Passport.** 6 months valid prior to travel date. Passports shall be on hold by the Embassy for processing until the releasing date. Please manage your travel schedules.
- Old Passport.** With previous Japan Visa. *If applicable.*
- Photocopy of previously issued visas for the past 5 years:** Found in your passport only if applicable. USA, Schengen, Australia, Japan, Canada, etc
- 2 pcs. Passport Size Colored Photo.** With Collar. White background. NO white-colored shirt/blouse, No accessories, neutral face expression. DO NOT STAPLE!
- Original PSA Birth Certificate.** Issued in present year prior to the application. **If late registered.** Must submit the original baptismal Certificate and Form 137 from last school attended. *If Unreadable* submit the photocopy of LCR (Local Civil Registrar. If there is corrections in names, birth, status appears on birth certification provide AFFIDAVIT OF DISCREPANCY.
- Original School Certificate.** Latest issue with 3 months validity.
- Photocopy of School ID.** Clear copy.

### ADDITIONAL DOCUMENTS OF SUPPORTING PARENT / RELATIVE\* *regardless* if travelling with or not.

- Photocopy of Passport Bio page or Any Government-issued ID.** Issued in present year.
- Original PSA Birth Certificate.** Issued in present year prior to the application.
- Original PSA Marriage Certificate (if applicable).** Issued in present year prior to the application.
- Original Bank Certificate.** Must include account type, current balance, account opening date, 6 months average balance [ADB]; must be paired with the original bank statement. \*Available fund must reflect at least Php 100,000.00. *If there is NO ADB (Average Daily Balance) submit Bank Statement to prove transaction for the last 3 months.*

### \*If Employed

- Original Certificate of Employment.** Certificate must reflect the applicant's position, date hired, compensation, office address, office landline number [cell phone is not allowed], email address; must be issued at least 3 months prior to application.
- Photocopy of Latest ITR (Income Tax Return) Form 2316.**

### \*If owning a Business:

- Photocopy of Business Registration from SEC/DTI/COR.** Valid.
- Photocopy of Business Permit or Mayor's Permit.** Issued in present year.
- Photocopy of Latest ITR (Income Tax Return) Form 1701/1702.** Valid. Must have receipt stamp of the Tax collector/BIR; or receipt of payment if there's no BIR stamp; or email confirmation if done online to signify that BIR received their payment. *(If under Corporation submit your Personal ITR 2316.)*

### IMPORTANT REMINDERS:

- Documents for photocopy must be printed in A4 sized Bond Paper.
- For proper handling, place all documents in a long folder with name written on cover enclosed in a plastic envelope.
- For clarifications & concerns please contact: **09171296825/09393184667**
- **Email Address: [visa.travel@eongroup.com.ph](mailto:visa.travel@eongroup.com.ph)**

Address your Bank Certificate to:	All documents must be submitted to:
<b>Embassy of Japan in the Philippines</b> 2627 Roxas Boulevard Pasay City, 1300 Metro Manila	<b>Eon Travel Visa Center</b> 2 <sup>nd</sup> Floor Rm 204 Adelina Building Corner Gen. Luna – Jalandoni Sts. Iloilo City, Iloilo 5000